



F I R S T C O A S T C H A P T E R , I A A P

P R E S I D E N T ' S C O R N E R

CHAPTER OFFICERS:

- **President:**
Iris Ojeda
- **Vice President:**
Keri Kidder
- **Secretary:**
Shirley Durrant CPS/CAP
- **Treasurer:**
Brenda Deavers

COMMITTEE CHAIRS:

- **Audit & Scholarship**
Kathy Lynch CPS/CAP
- **Awards/Recognition & Nominations**
Debbie Latek
- **By-Law & Standing Rules:**
Shirley Durrant CPS/CAP
- **Certification, Programs & Ways & Means**
Patti Reed CAP
- **Community Service:**
Clayton Harris
- **Membership:**
Julie Smith
- **Newsletter:**
Denise Pusateri CPS
- **Parliamentarian**
Linda Montonera
- **Publicity**
Keri Kidder
- **Student Chapter:**
Patricia Garrett, FCCJ
- **Website:**
Jan MacLean

If you are interested in serving as a committee chair or helping on a committee, please contact Iris Ojeda.

LEC was awesome! Keri, Shirley, Julie, Linda, Patti, Debbie and I, had a great time. These "Road Trips" are good for the soul. I highly recommend your attendance to one or two or all of them! Our Ways & Means Basket was beautiful. Thank you for those who donated to make, what I thought, was the most beautiful basket available.

Hope you enjoy the pictures that are on the last page of this newsletter.

We learned a lot about the Pathways to Excellence and Silver Certificate awards. They are definitely attainable and we will move forward to bring these awards home.

At the October Chapter meeting, we will be presenting a very important document which will count towards one of the awards, but more importantly, gives each of us an opportunity to understand the Mission, Purpose, Objective and Vision of membership in the IAAP. The Member Excellence Commitment form will be signed by all members and will be collected and retained for the award criteria.

For your information, we have officially entered our "intent" to host the 2011 Florida Division Annual Meeting here in Jacksonville. The committee is forming now, please contact me if you are interested in joining this committee.

We have also issued an official invitation to Candace Puls, Florida Division Secretary and The First Coast Chapter's Liaison, to attend one of our chapter meetings. Candy has been provided with the details of our awesome upcoming programs and we will advise you as to which she will attend.

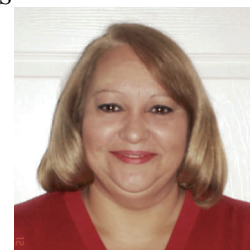
As a reminder, we are selling raffle tickets for \$5.00 each for the cost of registration, \$175, for the 2009 Florida Annual Division Meeting at the Walt Disney World Hilton. Personally, I plan on taking an extra day or two to visit Mickey and his friends.

Our chapter is currently recruiting members for committees. Committees forming are:

<u>Committee</u>	<u>Chair</u>
AOTY & BOTY Awards	Julie Smith
Administrative Professionals Week Activities	Julie Smith
2011 Florida Annual Division Meeting	Iris Ojeda
Scholarship	Kathy Lynch CPS/CPS

Please contact the respective chair if you would be interested in being part of a committee. We need members on committees not just chairs—Thanks

Iris Ojeda
First Coast Chapter President
iris.ojeda@citi.com



Vice-President's Voice:

With the United States in what analysts are calling a "recession" I ask each of you to reach out to your family, friends and fellow neighbors to see if you can lend a hand. While there are many of us in some kind of financial jam, credit card debt or mortgage trouble, there are others out there that are worse off than we are. Help your fellow Americans in anyway you can!

LEC Altamonte Springs Sept 27th

I had the pleasure of attending the Learning and Educational Conference in Altamonte Springs and it was fabulous! There was a ton of networking opportunities and the guest speaker was great! All of the ways and means tables had great stuff. Our fall basket was a hit! Even the trip to and from was a blast as we caravanned down and even stopped for ice cream to LEC and dinner at Cracker Barrel on the way back! Thanks to everyone who worked so hard to get it together!

Public Relations

Do you love IAAP? Do you have friends and family you can tell? I encourage all of you to try and recruit just one (1) guest to come to a meeting and to see what we are all about. As you know we have a great bunch of people and always welcome anyone to attend. Bring your boss too and let them see why it is so important to support you in our great association. Also if you have any media contacts let me know. The more the merrier!

Chapter Meetings

Thanks to all of you who attend our meetings on a regular basis. Over the last 2 years since the chapter began our attendance record has skyrocketed! I enjoy each and every meeting we have and look forward to meeting our guests! And where else can you go for 2 hours and eat, drink, socialize, learn and laugh till you cry...What a great stress reliever our meetings are. See you at the October 21st meeting!

Organization-Health and Diversity

Wow! That's all I can say. Since we incorporated Laurie Boehm's, the Division President's theme, it has been a thrill a minute. We are selling our Embrace Diversity pins like they are hotcakes! And they look fabulous on our sashes. Our pill boxes are also a good seller. My organization skills are in full force at work right now with a huge project I am working on. Now for the health part. I ask each of you to take a walk, ride a bike or even go for a drive with the windows down and just enjoy some outdoor time. Turn off the TV, computer, and cell phone and go for it.



You just might like it.....

Keri Kidder
Chapter Vice-President

Just a reminder to bring items for the non-profit agencies we are sponsoring.

Shulzbacher—needs hygiene products, any size linens, etc
Ronald McDonald House—plastic cups (10-12oz), towels, sandwich sized Ziploc bags
CattyShack—reams of paper, toilet paper, bleach, "AAA" batteries

Clayton Harris



Thank you Tidbits for providing our October Meal! We appreciate your delicious contribution.

Secretary's Selections:

Carve your benefits in stone...

A story tells that two friends were walking through the desert. During some point of the journey they had an argument, and one friend slapped the other one in the face. The one who got slapped was hurt, but without saying anything, wrote in the sand: **TODAY MY BEST FRIEND SLAPPED ME IN THE FACE.**

They kept on walking until they found an oasis, where they decided to take a bath. The one who had been slapped got stuck in the mire and started drowning, but the friend saved him. After he recovered from the near drowning, he wrote on a stone: **TODAY MY BEST FRIEND SAVED MY LIFE.**

The friend who had slapped and saved his best friend asked him, "After I hurt you, you wrote in the sand and now, you write on a stone, why?" The other friend replied, "When someone hurts us we should write it down in sand where winds of forgiveness can erase it away. But, when someone does something good for us, we must engrave it in stone where no wind can ever erase it."

LEARN TO WRITE YOUR HURTS IN THE SAND and TO CARVE YOUR BENEFITS IN STONE.

"...it takes a minute to find a special person, an hour to appreciate them, a day to love them, but an entire life to forget them."

Take the time to live! Do not value the THINGS you have in your life. But value WHO you have in your life!



Shirley Durrant CPS/CAP
Chapter Secretary

PowerPoint Class Scheduling Conflict

Our September Saturday Skills PowerPoint class was cancelled because the facilitator had a scheduling conflict that could not be changed. We are working to hold this class in early first quarter of 2009.



Our next Saturday Skills Excel Class will be on Saturday, November 15, 2008 from 9 am – 12 pm. The class is being held at the Cypress Business Center, 8301 Cypress Plaza Dr, Jax, FL 32256. Seating is limited to 20, and 12 have registered and paid. Please contact Patti Reed CAP at patti.reed@wamu.net for your registration.

Upcoming Events	
2008 Dates	Events
Tuesday, October 7	Chapter Board Meeting
October 17-22	Certification Conference, Denver CO
Tuesday, October 21	Chapter Membership Meeting Program: Leadership Series Part 1 1 recert point
Monday, October 27	Community Service Event — PSI Mandarin Center Chili Halloween Night
Tuesday, November 4	Chapter Board Meeting
Friday & Saturday November 7 & 8	CPS/CAP Exam
Saturday, November 8	Community Service Event — PSI Mandarin Annual Yard Sale
Saturday, November 8	FLAN—Clearwater
Saturday, November 15	Excel Class @ WAMU 3 recert points
Tuesday, November 18	Chapter Membership Meeting Program: Leadership Series Part 2 1 recert point



**WIN A FREE CRUISE –
\$10 A TICKET!**

COZUMEL, MEXICO
April 30 – May 4, 2009
Drawing to be held
February 15, 2009!

Name: _____

Contact #: _____

Email Address: _____

Sponsored by:
The First Coast Chapter of
The International Association of
Administrative Professionals
www.iaapfirstcoast.com

Ticket has no cash-in value. **\$337.16 pp**
Prices **INCLUDE** port charges and
taxes to be used towards the 2009 Cozumel
cruise only. Sorry no refunds. Ticket does not
need to be presented to win.

Mail your check or money order and this
TICKET to: (Make copy for your records.)
FIRST COAST CHAPTER IAAP
NOTE: 2009 Cruise Drawing
P. O. BOX 19635
JACKSONVILLE, FL 32245



CERTIFICATION NEWS

Future CPS & CAP Exam Dates and Deadlines

Following are the dates and deadlines for future CPS and CAP exam administrations:

Exam Dates:	Deadline Dates:
Nov 7-8, 2008	Aug 15, 2008 (Deadline has past)
May 1-2, 2009	Feb 13, 2009

Admission letters from Headquarters have been sent regarding the November testing. If you have not received yours, please contact: Jennifer Mikic [jmikic@iaap-hq.org] to follow up. Part 4 will be administered Friday, November 7th at 1pm and Parts 1—3 will be administered Saturday beginning at 8:00am.

We are selling raffle tickets for a chance to attend the Florida Division Annual Meeting next year. Tickets are \$5 each and will pay for the registration fee of \$175. Need to sell tickets to cover the cost of the registration fee. Please see Brenda Deavers for your ticket.



Remember to change your clocks! We “Fall Back” 2:00am Sunday, November 2.



New Members



Winona Goff—Publix
Heather Rodney—Vistakon
Debbie Lynott—Steinmart



Bosses Day is October 16th



Quotes for Boss's Day

- "I would thank you from the bottom of my heart, but for you, my heart has no bottom"
- "Thank you much more than a greeting can say, Because you were thoughtful, In such a nice way!"
- "A note to say Thank You and to say, the memory of your thoughtfulness will be remembered for many a day."
- "Thank you, I am speechless....And that's a first!"

"I can not other answer make, but, thanks, and thanks. "
"I feel a very unusual sensation—if it is not indigestion, I think it must be gratitude."

William Shakespeare
Benjamin Disraeli

LEC

September 27, 2008

The First Coast Chapter had an awesome representation at this meeting.



From left to right:
Keri Kidder, Linda Montonera, Shirley Durrant
CPS/CAP, Julie Smith, Iris Ojeda, Debbie Latek &
Patti Reed CAP.

**Like these shirts? Contact
Iris Ojeda for details on getting one!**



Julie sharing our accomplishments



Keri sitting in front of the
greatest looking
Ways & Means table, Ours!!!



Patti, Julie & Keri

Linda Montonera

