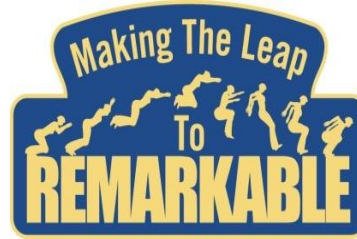


## 2012 Application for Scholarship

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First Coast Chapter IAAP  
P.O. Box 23728  
Jacksonville, Florida 32241  
Email: shirley.durrant@jaxport.com

**Background:** The First Coast Chapter of the International Association of Administrative Professionals (IAAP) desires to offer a scholarship to a student currently enrolled at Florida State College of Jacksonville; University of North Florida, Coggin College of Business; or Edward Waters College, Department of Business Administration, or another local state-funded college in Jacksonville, Florida.

The applicant must be a United States citizen and enrolled at least part time (6 credit hours) in one of the following programs of study:

**An Associate in Science, Associate in Applied Science, or Bachelor Degree in Business Administration or Supervision and Management or Office Administration**

Applicants must have at least a 2.6 GPA, and submit one letter of recommendation from a faculty member.

The scholarship award will be \$300 and is not based on need. The scholarship is **non-renewing**. It is the intention of First Coast Chapter IAAP to award a \$300 scholarship each year. Prior awardees of the "First Coast Chapter IAAP Scholarship" may resubmit applications for future year awards. Monetary award of scholarship will be paid directly to the college or university in the awardee's name.

*The essay will become the property of the First Coast Chapter of IAAP on receipt.*

## 2012 Application for Scholarship

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### **Requirements:**

- Applicants must provide confirmation of current enrollment.
- Applicants must be enrolled at least part time (6 credit hours).
- Applicants eligible for Florida Bright Scholars are not eligible.
- Applicants must be at least 18 years of age.
- Applicants must have a minimum GPA of 2.6.
- Verification of GPA is required with submission of application.
- Applicants must provide an essay stating how this scholarship will benefit them in their career development.
- Essay must be submitted in either hard copy or electronically in Word Format to email: [shirley.durrant@jaxport.com](mailto:shirley.durrant@jaxport.com) on or before February 29, 2012.
- Requirements for the essay: Arial Font, 12 point; 8 ½ x 11 standard paper; not containing any graphics; 1" margins; double spaced; not more than 500 words. Essay will be judged for content, correct grammar, and punctuation.
- **Application forms and the essay** must be postmarked/e-mailed on or before February 29, 2012 to be received by mail on or before March 2, 2012.



International Association of  
Administrative Professionals®  
First Coast Chapter

# First Coast Chapter IAAP - 2012 Scholarship Application

<b>Applicant Name:</b>	
<b>Applicant Address:</b>	
<b>Course of Study:</b>	

<b>Confirmation of Enrollment:</b> (Provided by Business Office)	<p>I certify that applicant is currently enrolled in a degree or certificate seeking course of study, for a minimum of 6 credit hours.</p> <hr/> Signature
	<hr/> Printed Name and Title and Phone Number
<b>Confirmation from Financial Aid Office</b>	<p>I certify that applicant is not eligible for the Florida Bright Futures scholarship.</p> <hr/> Signature
	<hr/> Printed Name and Title and Phone Number
<b>Confirmation of GPA:</b> (Provided by Guidance Office)	<p>I certify that applicant has a minimum GPA of 2.6.</p> <hr/> Signature
	<hr/> Printed Name and Title and Phone Number

Attach supporting documents with this page. Provide all documentation in a sealed 10 x 12 envelope to: First Coast Chapter IAAP, Attention: Scholarship Committee, P. O. Box 23728, Jacksonville, FL 32241 OR email to shirley.durrant@jaxport.com. **Must be postmarked on or before February 29, 2012 to be received by mail on or before March 2, 2012.**